



Council Offices  
8 Station Road East  
Oxted  
RH8 0BT

#### PREMISES LICENCE

**Premises Licence Number**

TAND/PREM/18/006

**Date of Issue**

17 AUGUST 2018

#### Part 1 – Premises Details

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> John Fisher Sports Club, Limpsfield Road	
<b>Post town</b> Warlingham	<b>Post code</b> CR6 9RD
<b>Telephone number</b>	

**Where the licence is time limited the dates** N/A

<b>Licensable activities authorised by the licence</b> <ol style="list-style-type: none"><li>1. The sale by retail of alcohol.</li><li>2. Provision of regulated entertainment (indoors only) namely: films</li><li>3. Provision of regulated entertainment (indoors and outdoors) namely: live music, recorded music, performances of dance and the provision of anything of a similar description to live music, recorded music or performances of dance</li><li>4. Provision of late night refreshment</li></ol>
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<p><b>The times the licence authorises the carrying out of licensable activities</b></p> <p><u>The sale by retail of alcohol may take place during the following hours:</u> 11:00 – 23:00 Sunday to Thursday 11:00 – 00:00 Friday to Saturday</p> <p><u>Provision of regulated entertainment (indoors only) namely: films may take place during the following hours:</u> 11:00 – 23:00 Sunday to Thursday 11:00 – 00:00 Friday to Saturday</p> <p><u>Provision of regulated entertainment (indoors and outdoors) namely: live music, recorded music, performances of dance and the provision of anything of a similar description to live music, recorded music or performances of dance may take place during the following hours:</u> 11:00 – 23:00 Sunday to Thursday 11:00 – 00:00 Friday to Saturday</p> <p><u>Provision of late night refreshment may take place during the following hours:</u> 23:00 – 00:00 Friday to Saturday</p>
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**The opening hours of the premises**

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies  
ON & OFF**

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**  
Mark Courtney, 5 Dane Road, Warlingham, CR6 9NP

**Registered number of holder, for example company number, charity number (where applicable)**  
N/A

**Name, address and telephone number of designated premises supervisor where the licence authorises for the supply of alcohol**  
Mark Courtney,

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**  
TAND/PERS/18/018 – Tandridge District Council

**Annex 1 – Mandatory conditions**

**Mandatory conditions where the licence authorises the supply of alcohol:**

1. No supply of alcohol may be made under the premises licence –
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

**The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 as amended:**

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a



sporting event, where that provision is dependent on—

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
3. The responsible person must ensure that free tap water is provided on request to customers where it is reasonably available.
4. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.  
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
5. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**The Licensing Act 2003 (Mandatory Conditions) Order 2014:**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
  - (a) 'duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) 'permitted price' is the price found by applying the formula—

$$P = D + (D \times V)$$

Where —

- (i) P is the permitted price,
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) 'relevant person' means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) 'relevant person' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) 'valued added tax' means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Mandatory condition: exhibition of films:**

1. The admission of children to the exhibition of film must be restricted in accordance with any recommendation made by The British Board of Film Classification or such persons designated as the authority under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

**Annex 2 – Conditions consistent with the operating schedule**

1. The premises shall be secured with an intruder alarm when closed which shall be centrally monitored.
2. Drinks purchased shall not be permitted to leave the premises past the premises boundaries (eg. They shall be permitted to be taken onto the external areas belonging to the premises in suitable receptacles)
3. The DPS and premises licence holder shall monitor the external premises area in relation to any anti-social behaviour or public nuisance.
4. The premises shall only accept trade deliveries or rubbish collections during normal working hours and be dealt with in a prompt and timely manner.
5. The DPS shall monitor the exterior of the premises to ensure litter is kept to a minimum.
6. Staff supplying alcohol shall only accept valid forms of identification such as photo driving licence, passport and home office approved ID cards displaying the national proof of age standard scheme (PASS hologram).
7. Children on the premises must be supervised/ accompanied by a responsible adult. If this is a sporting event such as a junior football match, it shall be the responsibility of the team organiser to ensure a suitable ratio of responsible adults to children.
8. Staff shall be trained in the challenge 25 policy.
9. Challenge 25 material shall be clearly displayed within the premises.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

1. CCTV shall be installed on the premises and fully maintained, showing correct date and time information. The CCTV shall cover internal public areas and external doorways, smoking area, beer garden and external areas at the front of the premises. The CCTV shall provide clear images of evidential quality and shall capture images of people entering



and exiting the premises. The premises licence holder must ensure that staff are able to make copies available at the request of the Police or other authorised licensing authority within 24 hours. CCTV footage must be retained for minimum of 31 days.

2. The venue shall conduct a risk assessment for every booked event to determine the requirement of SIA door supervision, to promote the licensing objectives. Risk assessments shall be retained for six months and available to inspection by a police officer or responsible authority.
3. A personal licence holder shall be present on the premises, when a booked event is held at the premises.
4. Staff training shall be undertaken on staff appointment and updated every 6 months. Training delivered to staff shall be recorded. Training shall cover:
  - a) The licensing objectives
  - b) The requirements for ID as part of age verification.
  - c) Dealing with an intoxicated person
  - d) Dealing with disorderly incidents/disorderly persons
  - e) Dealing with drug related activity on a licensed premises
  - f) Recording of any refusal to sell alcohol
  - g) Recording of incidents
  - h) Reporting of incidents to police and information to be shared with police to promote the licensing objectives
5. All training records shall be available to an authorised officer on request.
6. An incident log shall be maintained on the premises documenting the date and time of any incidents involving the premises which could undermine the four licensing objectives. This shall be completed within 24 hours of the incident, be available upon request of a police officer or an authorised officer and shall record the following:
  - a) All crimes reported at the venue
  - b) All ejections of patrons
  - c) Any complaints received concerning crime and disorder
  - d) All drugs seized or found
  - e) Any incidents of disorder
  - f) Any faults in the CCTV system, including action taken to remedy
  - g) Persons banned from the premises
7. There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis (at least weekly) by the DPS. It shall be made available to Responsible Authorities on request.
8. The Premises Licence Holder shall adopt a 'Challenge 25' policy on the premises.
9. Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly and respect the neighbourhood.
10. External amplified music shall stop at 21:00, external background music shall stop at 22:00.
11. All windows and doors shall be kept closed apart from entering and exiting premises from 23:00
12. A tamper proof noise limiter shall be in place from 23:00, limits to be set and agreed between the licence holder and an environmental health officer.